

BOILER ROOM LOG

Process Steam Boilers

Maintenance, Testing and Inspection Log		Building:																Month:			Year:											
		Address:																Fuel Type:														
Person(s) to be Notified in Emergency (Name and Telephone No.)																Boiler No.:																
DAILY CHECKS																																
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
a) Observe operating pressure																																
b) Observe water level																																
c) Test low water cutoff																																
d) Blowdown boiler																																
e) Test water column & gauge glass																																
f) Observe flame																																
g) Check fuel oil																																
h) Observe boiler feed & return pumps																																
MONTHLY CHECKS (Enter date and time)																																
Review condition of, check or test each item	a) Safety valve - Try lever test															e) Boiler room floor																
	b) Flame detection devices															f) Fuel supply systems																
	c) Limit controls															g) Fireside																
	d) Operating Controls																															
YEARLY CHECKS (Enter date and time)																																
Review condition of, check or test each item	a) Internal inspection															f) Combustion & draft tests																
	b) External inspection															g) Safety valve pop test																
	c) Burner Maintenance															h) Low water cutoff slow drain test																
	d) Boiler feed & condensate pump maintenance															i) Inspect gas piping																
	e) Combustion controln equipment maintenance															j) Boiler room ventilation/louvres and intake																

