

# BOILER ROOM LOG

## Hot Water Heating Boilers

Maintenance, Testing and Inspection Log	Building:																				Month:	Year:										
	Address:																				Fuel Type:											
Person(s) to be Notified in Emergency (Name and Telephone No.)																				Boiler No.:												
DAILY CHECKS																																
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
a) Record pressure																																
b) Record boiler water temperature																																
c) Record flue gas temperature																																
WEEKLY CHECKS																																
	WEEK 1					WEEK 2					WEEK 3					WEEK 4																
a) Observe flame condition																																
b) Observe circulating pumps																																
MONTHLY CHECKS (Enter date and time)																																
Review condition of, check or test each item	a) Flame detection devices										h) Check valves																					
	b) Limit controls										i) Drain valves																					
	c) Operating controls										j) Linkages																					

	d) Floor drains		k) Expansion tank water level	
	e) Fuel piping		l) Combustion air supply	
	f) Refractory		m) Relief valve try lever test	
	g) Stop valves		n) Low water cutoff	
YEARLY CHECKS (Enter date and time)				
<b>Review condition of, check or test each item</b>	a) Inspect and clean fireside		d) Slow drain test of LWCO	
	b) Inspect and clean waterside		e) Daily, weekly, monthly checks	
	c) Dismantle low water cutoff			