

BOILER ROOM LOG

Steam Heating Boilers

Maintenance, Testing and Inspection Log	Building:																		Month:				Year:									
	Address:																		Fuel Type:													
Person(s) to be Notified in Emergency (Name and Telephone No.)																						Boiler No.:										
DAILY CHECKS																																
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
a) Observe water level																																
b) Record pressure																																
c) Record flue gas temperature																																
WEEKLY CHECKS																																
	WEEK 1					WEEK 2					WEEK 3					WEEK 4																
a) Test low water cutoff																																
b) Test gauge glass																																
c) Observe flame condition																																
MONTHLY CHECKS (Enter date and time)																																

Review condition of, check or test each item	a) Linkages		g) Flue and breaching	
	b) Damper controls		h) Floor drains	
	c) Combustion air supply		i) Flame detection devices	
	d) Fuel piping		j) Limit controls	
	e) Stop valves		k) Operating controls	
	f) Refractory		l) Relief valve try-lever test	
YEARLY CHECKS (Enter date and time)				
Review condition of, check or test each item	a) Inspect and clean fireside		c) Dismantle low water cutoffs	
	b) Inspect and clean water side		d) Daily, weekly, monthly checks	